

11 May 2010

MEMORANDUM

From: Manager  
To: Board of Trustees

Subj: **MANAGER REPORT AND MINUTES FOR THE TRUSTEE MEETING 27  
APRIL 2009**

The Board of Trustees convened at 1900 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee, (Vice Chair), Trustee Curtis, Trustee Marston (Treasurer), Jon Ziegra, Manager. Guest: Mr. Greg Ireland, Inspector, Dirigo Engineering; Ms. Sue Mello, Boothbay Register. Absent: Trustee Carter (Clerk), Bob Raudenbush, Administrative Manager (AM).

1. The minutes of the 13 April 2010 trustees meeting were approved with revisions.  
*Trustee Curtis motioned, Trustee Marston second, vote: unanimous*
2. Warrants 22, 23 & 24 were approved.  
*Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous*
3. Mr. Ireland provided the board an update as to the status of the East Boothbay Water Main Replacement project. It was reported that the water mains and services from Lincoln Street to the south were now complete. The water main from Lincoln Street north along route 92 to Meadow Cove Road had been flushed, pressure tested and disinfected and services were being installed. The water main from Meadow Cove Road to Presley Drive was reported installed with flushing and pressure testing ongoing. Finally Mr. Ireland reported the main line crew was adjacent to Gramps Camp Road with approximately 1,700 feet of main line yet to be installed.

The manager added that he had received that day another notice of violation from the town of Boothbay. The manager reported that the district had received concurrence from Rural Development (RD) and threatened Bill Whorff Construction with a “stop work” order if the violations were not attended to in a timely manner. The manager informed the board that up until that day the Boothbay code enforcement officer (CEO) would not return telephone calls from either the district or Dirigo Engineering. The manager informed the board that according to the CEO the town would be touring the construction zone on 30 April 2010 with DEP.

The manager went on to state that he had met with attorney Geoff Hole that day who immediately visited Mr. Bill Whorff and explained to him his contractual obligations to the district and pleasing the town. The manager reported that Mr. Hole had informed him that the contractor was now sufficiently motivated to clear the NOV.

The manager reported the necessary easements for RD to provide reimbursement were in-process and nearly complete.

The manager reported the Route 96 paving contract was out for bid with a bid opening set for 18 May 2010.

4. The manager reported crew safety to be adequate with no violations or accidents to report.

5. The manager related that the treatment plant had doubled production since the last meeting but was below normal for this period. The treatment plant was now in two filter operation. The manager reported the operators had identified a potential problem with a joint in the caustic system. The problem was not immediate and would be difficult to isolate at this time. The treatment staff was said to be keeping close surveillance until a safe closer inspection can be done. The manager did point out that there was physical barriers in-place and that there was no danger of a release.
6. It was brought o the trustees attention that seasonal turn-on was complete and all those seasonal customers current with their accounts were on the system.
7. Trustee Curtis and the manager informed the board of the meeting they had attended the previous evening with the Boothbay Harbor board of selectmen where they told the board of selectmen that the Commercial Street project would most likely happen fall 2010. The town requested that the district keep them and any interested parties informed.
8. The manager had nothing new to report concerning the Bigelow Laboratory project.
9. The manager had nothing new to report concerning the Knickerkane Bridge project.
10. The board briefly discussed the 14 April 2010 meeting with the Southport board of Selectmen concerning the possible amalgamation of the two systems. The manager reported he was putting a point paper together.
11. The board discussed the SWAP next. Trustee MacPhee requested the consultant develop a priority list of the deficiencies noted and assign responsibilities. Several of the trustees had comments but thought the first draft was exceptional. The trustees instructed the manager to assemble the trustee comments and provide them to the consultant as soon as possible. It was the board's wish to take this topic up at its next meeting.
12. The meeting was adjourned at 1952hr.  
*Trustee Curtis motioned, Trustee Marston second, vote: unanimous*

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegler  
Manager