

22 July 2008

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: **MANAGER REPORT AND MINUTES FOR THE TRUSTEE MEETING 10 JULY 2008**

The Board of Trustees convened at 1400 hrs. In attendance Trustee Pinkham (Chair), Trustee MacPhee, (Vice Chair), Trustee Curtis (Treasurer), Jon Ziegler, Manager, Bob Raudenbush, Administrative Manager (AM). Guest: Mr. Alden Jordan, Jordan Construction; Mr. Dennis Brown, Villa Rica, Georgia; Mr. Andrew Cozzi, Somerset, New Jersey; Mr. Jim McCloud, Connecticut; Mr. Jeff Smith, Boothbay Assistant Code Enforcement Officer & Ms. Sue Mello, Boothbay Register.

1. The minutes of the 24 June 2008 trustees meeting were approved with revisions.
Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous
2. Warrants 34, 35 & 36 were approved.
Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous
3. Trustee Pinkham recognized Mr. McCloud, Mr. Cozzi and Mr. Brown who expressed their concerns regarding pumping water from Knickerbocker Lake. The pumping had been taken place as per permit from Maine Department of Environmental Protection (DEP). The pumping was halted until later in the season on 7 July 2008. After much discussion it was decided to begin pumping again after August of 2008.
4. Mr. Jeff Smith, Boothbay assistant code enforcement officer (ACEO), reported about the new oil tank law requiring double wall tanks and requests for allowing motor homes and travel trailers to park on Knickerbocker Lake. Current codes require septic tanks and concrete pads within 250 ft of the lake. Also reported was the garbage problem at the Knickerbocker Public Access. Dumping at Clifford Park of gravel and fill has stopped and Mr. Smith promised the board a report on the final disposition of this landfill.
5. Mr. Aldan Jordan discussed the additional amount he feels is due him for the Reed Road project. The board offered Mr. Jordan \$5000.00 settle his dispute. Mr. Jordan claimed he could settle for \$7000.00. The next date for further discussion was set for 22 July 2008 Trustee meeting at 1400 hr. Mr. Jordan made a public information request for a non-dated meeting documenting an exchange between him and district engineering as well as billing documentation.
6. The manager reported the East Boothbay Standpipe Demolition will take place late August or early September.
7. The manager reported no change in status with the Adams Pond Dam rehabilitation.
8. The manager reported that it appeared Southport flows had returned to their normal levels

9. The manager reported the Boothbay Cemetery Water Conservation was about to begin barring any unusual circumstances.
10. The AM reported the budget was on track with a surplus in the labor account showing a greater than normal surplus.
11. The AM explained to the board that Hannaford required a motion by the trustees to allow the district to charge items at Hannaford. A limit of \$250.00 was proposed. Trustee MacPhee motioned: as of 8 July 2008, the board of trustees of the Boothbay Region Water District authorizes a charge account be opened and charges made to said account with a limit of \$250.00.
Trustee MacPhee motioned, Trustee Curtis second, vote: unanimous
12. The manager reported the master plan has been let out to bid with an end date for the project 23 December 2008 in time for the 2009 budget. The manager reported all proposals were due 12 August 2008 at 1500 hr.
13. The board listened to an update for the Sea Street community development block grant (CDBG) which was reported to be near complete. The manager reported he would have to take the project to the Boothbay Harbor planning board for a presentation on 13 August 2008 even though it is not required by town code. The manager explained this was to check off the final state required box. The manager went on to advise the board that all seemed in order with the state revolving fund (SRF) funding with final approval from the Maine Bond Bank scheduled for 16 July 20008.
14. The manager reported the Linekin Bay Resort project was moving forward. The district has been contacted by Andrew Brosky of New-Dimension Homes from Clinton Maine. Mr. Brosky is exploring the possible acquisition of High Ledge sub-division. The manager reported that he had explained what the water services requirements for that project was and what the board had approved.
15. The manager reported on the proposed Montgomery Road main extension. District personnel had contacted the land owner over which the main rehabilitation would have to take place. No easement has been acquired but further ideas are being looked at.
16. The manager advised the board that an emergency water main extension was underway on the East Side Road and that he would be asking for acceptance on 22 July 2008.
17. The meeting was adjourned at 1509 hr
Trustee MacPhee motioned, Trustee Curtis, vote: unanimous

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegler,
Manager