

24 January 2006

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MANAGER REPORT AND MINUTES FOR BOOTHBAY REGION WATER
DISTRICT MEETING 10 JANUARY 2006

**MINUTES FOR 10 JANUARY 2006 BOOTHBAY REGION WATER DISTRICT BOARD
OF TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee MacPhee (Vice Chair), Trustee Curtis (Treasurer), Trustee Carter and Manager Jon "Ziggy" Ziegler. Guest: None. Absent: Trustee Pinkham (Chair), Trustee McNelis (Clerk), Administrative Manager (AM) Bob Raudenbush.

1. Trustee MacPhee called the meeting to order at 1400 hr.
2. The minutes of the 28 December 2005 meeting was approved.
Trustee Carter motioned, Trustee Curtis second, vote: unanimous
3. The board approved warrants 1 & 2
Trustee Curtis motioned, Trustee Carter second, vote: unanimous
4. The manager reported the pre-construction meeting for Knickerbocker Lake Intake project was scheduled for 12 January 2006 at 0930 hr. Trustee Curtis stated he would be able to attend to sign the appropriate documents to activate the project. The manager reported the only cost not totally known was the cost of installing three-phase power by Central Maine Power (CMP). It was hoped that this estimate would be ready by the construction meeting. The manager presented a cost estimate for Change Order #2 that would make the building able to withstand a category III hurricane. The estimated cost for this change order was approximately \$10,000.00 that would be added to the cost of the project. The board approved the change order and instructed the manager to make it happen.
Trustee Curtis motioned, Trustee Carter second, vote: unanimous
5. Trustee MacPhee began the debate over the Draft Boothbay Region Water District 2006 Budget by asking the manager a series of questions pertaining to line items and cost projection methodology. A marked copy from Trustee Curtis was given to the manager to defend certain budgetary numbers. After lengthy discussion the Boothbay Region Water District 2006 Budget was approved.
Trustee Curtis motioned, Trustee Carter second vote: unanimous
6. The board manager reported the district had passed the lead and copper monitoring as required by the state. He reported the state contacted the district and would require one more round of sampling in 2006. If this came up clean than the district would be put back on reduced monitoring. The trustees instructed the manager to keep them informed periodically on this public health issue.

7. The manager reported he had inquired on the status of the Green Landing Road, road opening permit with the town of Boothbay. It was reported to-date the town of Boothbay had not made a decision. The board instructed the manager to keep them informed on the status of this project.
8. The manager reported the Squirrel Island water main replacement was completed 6 January 2006. The manager again praised the assistance of the Spruce Point Inn in making the process easier for the district. The manager reported the entire installation took one day.
9. The manager reported no change in status of sustainable water use rules. He did warn the trustees that the state was still under pressure of the United States Environmental Protection Agency and the threat of federalization of water use standards was still a possibility. The manager reported he had been contacted by Mr. Jeff McNelly, Maine Water Utilities Association (MWUA) who requested, and was provided, cost information the district had incurred in permitting Knickerbocker Lake to be used in lobbying efforts. The trustees were also made aware the MWUA had made a request to have trustees testify in future rulemaking sessions on behalf of utility use of waters of the state of Maine.
10. The manager described the progress of several subdivisions currently under consideration by the district in the towns of Boothbay Harbor and Boothbay.

Dora Highlands – No change in status

Sunset Acres – No change in status.

High Ledge - The manager reported he had toured the site with the distribution foreman, public works director for the town of Boothbay Harbor and the chairman of the Boothbay Harbor planning board. As a result of this tour the manager reported he shut down any further construction of the water main due to improper construction practices. A copy of the letter sent to the developer, Mr. Neil Ward, was provided to the board for review.

Boothbay Country Club – Clearing and grubbing was reported near completion and road construction was in progress.

Gordon Alexander – No change in status.

11. The manager presented the board with the 2006 meter testing report. It was reported 249 residential meters were tested with an 18% failure rating.
12. The board began work on the 2006 Priority List. A straw man was developed but further work on the list was deterred to future meetings.
13. The board motioned to forgive all 2005 seasonal overages to residents on the Birch Road main because of flushing required due to rust in the water, prior to the main being replaced in 2005.
Trustee Curtis motioned, Trustee Carter second vote: unanimous
14. **Treasures Commitment** – I Lewis G. Curtis make a motion that bills up to and through the end of 2006, be committed to the treasurer for collection.
Trustee Curtis motioned, Trustee Carter second vote: unanimous

15. The board went into executive session at 1520 hr. to discuss personnel matters
Trustee Curtis motioned, Trustee Carter second vote: unanimous
16. The board came out of executive session at 1532 and the meeting was adjourned at 1533.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous

END OF MINUTES

Respectfully Submitted,
Jonathan E. Ziegra
Manager