

10 May 2005

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MANAGER REPORT AND MINUTES FOR BOOTHBAY REGION WATER
DISTRICT MEETING 26 APRIL 2005

**MINUTES FOR 26 APRIL 2005 BOOTHBAY REGION WATER DISTRICT BOARD OF
TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee (Vice Chair), Trustee McNelis (Clerk), Trustee Curtis (Treasurer), Administrative Manager (AM) Bob Raudenbush, and Manager Jon "Ziggy" Ziegra. Guest: Mr. David Driscoll P.E., Wright-Pierce Engineering. Absent: Trustee Carter.

1. Trustee Pinkham called the meeting to order at 1400 hr.
2. The minutes of the 12 April 2005 meeting was approved.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous
3. The board approved warrants 22, 23 & 24
Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous
4. Trustee Pinkham recognized Mr. David Driscoll P.E. to brief the board on the status of the Murray Hill Main Replacement project. Mr. Driscoll reported the contractor had removed the paving from the southerly portion of Presley Drive and Murray Hill Road Extension. It was reported the blasting on Presley Drive was completed and the contractor had made the connection to the upper Presley Drive water main and was beginning the loop. Mr. Driscoll went on to report the contractor was planning on fully completing the Presley Drive portion, including paving first. It was reported work on the overland portion was moving ahead in that the area had been cleared and grubbed.

The manager reported all of the easements; with the exception of the Mann property had been secured. The manager reported the contractor; Mr. Driscoll and himself were to be meeting with Mr. Mann to negotiate the final easement. In addition, the manager reported a public meeting describing the project inconveniences; grievance procedures and schedule to impacted locals would be held 28 April 2005 at the East Boothbay Fire Station.

5. The manager reported the town warrant for Boothbay Harbor and Boothbay was complete and ready for the election on 2 May 2005 in a fashion prescribed under State of Maine law. He also went on to report the warrant had been legally posted and advertised in both towns, by the separate town constables and was being run in the Boothbay Register.
6. The administrative manager (AM) delivered the 1st Quarter budget summary to the trustees. Trustee Pinkham tabled any discussion on the budget summary until the next regularly scheduled meeting.

7. The manager reported the manager and Wright-Pierce had submitted the sketch plan for the Knickerbocker Lake Intake to the town of Boothbay Planning Board on 19 April 2005. The manager went on to describe the planning board would not allow the diesel generator to be installed stating “you would not let anyone else put (a generator) this close to the water”. In addition the board had a problem with the intake being 25 feet from the water and asked the district to submit plans with the intake structure 75 feet from the shoreline regardless of the extra expense. The manager also reported the Boothbay code enforcement officer requested a determination of the exclusion zone be determined by the next meeting.
8. The manager reported Mr. Neil Ward; High Ledge Subdivision in Boothbay Harbor had withdrawn his request for public water with the Boothbay Harbor Planning Board. It was further reported the planning board granted his request because he had enlarged lot sizes to that where he could drill wells. As reported the manager and the fire chief protested this ruling but were overruled.

The manager also reported the Dora Highlands Subdivision, located in Boothbay Harbor was moving along through the planning process with nothing exceptional to report.

9. The manager reported he had been invited to a meeting with the Wild Blueberry Commission of Maine, Maine Potato Board, Maine Ski Council, Maine Hydroelectric Producers Coalition and other water utilities to discuss a response to the Maine Department of Environmental Protection (DEP) proposed sustainable water use goals. The manager reported it was a consensus feeling that this was an allocation rule in which the state would be given sole domain over riparian rights in the state. The manager reported a position paper commenting on the proposed rules was being drafted by the Maine Water Utilities Association and would be submitted to DEP by 10 May 2005.
10. The Manager reported he had met with Ms. Susan Breau, Maine Rural Water Association and representatives of the Maine Department of Transportation (DOT) to apply for a grant to correct deficiencies along Route 27 adjacent to Adams Pond. It was reported a mixture of guardrail and sedimentation/emergency response ponds were being planned. This process was reported to be ongoing but was a very good candidate for funding.
11. The manager reported he had been contacted by Mr. Thomas Tavenner Esq. representing Mr. George Whitten who is protesting the boards earlier vote denying the Massachusetts Road Sewer Company request for a meter downsize. The manager reported that Mr. Tavenner had requested to be put on the 10 May 2005 agenda to discuss this matter directly with the board.
12. The manager reported the final fencing at the Mt. Pisgah standpipe and the newly constructed communications tower was now complete.
13. The manager reported the pH was now at target and the final listing of sample sites were being compiled for the retesting under the lead and copper rule. The target had been slipped back to late May or early June.
14. The manager reported that seasonal service had been established for all customers with backflow preventors and that were current on their accounts.
15. The manager reported the town of Boothbay was requesting it dig a new service on the Town Common for establishing a service for the Garden Club. The manager relayed serious

- reservations he and the distribution foreman had about allowing an organization with little or no experience in pipe work excavate that main. The manager reported the 75- year old, cast iron, 12” main in question was the main artery for Boothbay Harbor and is susceptible to breakage. The Board agreed that the work should be done by the district or experienced excavators. Trustee MacPhee volunteered to discuss the matter with the Boothbay town manager.
16. Ruth Watts presented the board new applications for abatement. After discussion the board approved new language in the abatement application forms to better assist the board when making decisions.
 17. Trustee Pinkham instructed the manager to invite the assistant code enforcement officer to the next trustee meeting for a discussion on watershed issues and make sure he is aware that he has a standing invitation at all trustee meetings.
 18. The meeting was adjourned at 1510 hr.
Trustee Curtis motioned, Trustee McNelis second, vote: unanimous

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegra
Manager