

26 April 2005

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MANAGER REPORT AND MINUTES FOR BOOTHBAY REGION WATER
DISTRICT MEETING 12 APRIL 2005

**MINUTES FOR 12 APRIL 2005 BOOTHBAY REGION WATER DISTRICT BOARD OF
TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee (Vice Chair), Trustee McNelis (Clerk), Trustee Curtis (Treasurer), Trustee Carter, and Manager Jon "Ziggy" Ziegra. Guest: Mr. Robert Kimlin, Boothbay Harbor Absent: Administrative Manager (AM) Bob Raudenbush.

1. Trustee Pinkham called the meeting to order at 1400 hr.
2. The minutes of the 22 March 2005 meeting was approved.
Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous
3. The board approved warrants 18, 19, 20 & 21
Trustee McNelis motioned, Trustee Carter second, vote: unanimous
4. Trustee Pinkham recognized Mr. Robert Kimlin who introduced himself as a resident of Boothbay Harbor residing on Reed Road. Mr. Kimlin requested the board reexamine its priority list concerning the looping of Reed Road. Trustee Curtis strongly concurred with Mr. Kimlin's request. Trustee Curtis went on to review the history of Reed Road citing it had been and remains a priority but the funding for the looping project has yet to be found. Trustee McNelis asked the manager if this was a candidate as part of the districts incremental main replacement program. After looking at a system schematic diagram the manager answered that it was. However, the manager reported that there were two projects that were in front of this if the board voted to precede with this project those being the Union Court replacement project and the Squirrel Island main replacement. The board stated that this might be able to be funded in 2006/2007 and asked that Mr. Kimlin revisit the issue and that he and the manager stay in touch.
5. The manager reported he had attorney Geoff Hole prepare the warrant for raising the debt limit of the district so that the district could assist the town of Boothbay secure funding and possible grants for a main extension north along Route 27. The trustees made a statement that in no way would the debt for this project be assumed by the rate payers, rather the total debt for this project would be the responsibility of the town of Boothbay. The warrant read as follows:

STATE OF MAINE
Boothbay Region Water District
REFERENDUM WARRANT

State of Maine, Lincoln County, ss.

To Robert Hasch, Constable of the Town of Boothbay Harbor, and Jere Coosard Constable of the Town of Boothbay, in the County of Lincoln, State of Maine:

GREETINGS: You are hereby ordered in the name of the State of Maine to notify and warn the voters of the Boothbay Region Water District, Maine, qualified to vote in District affairs, according to the constitution and laws of this state, to assemble at the time and place appointed below, for the District meeting and referendum vote described in this warrant and to post attested copies of this warrant in accordance with Maine law.

To the voters of the Boothbay Region Water District:

You are hereby notified that a referendum election in the Town of Boothbay Harbor and in the Town of Boothbay will be held at the Boothbay Harbor and Boothbay Town Offices, at 9:00 a.m. EST on May 2, 2005, for the purpose of determining the following referendum question. Voting on Article 2 will be by printed ballot under the secret ballot law, in conformity with Title 21-A and Title 30-A of the Maine Revised Statutes.

Article 1. To choose a moderator to preside at said meeting.

Article 2. Do you favor changing the debt limit of the Boothbay Region Water District from \$12,000,000 to \$17,000,000?

The polls will open at 9:00 a.m. EST on May 2, 2005 immediately after the election of a Moderator, and will close at 6:00 p.m. EST in the evening on May 2, 2005.

The registrar of voters will hold office hours on the regular business day preceding the election, and while the polls are open, to change or correct any error in a name or address on the voting list, to accept the registration of any person eligible to vote, and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.
Given under our hands this 12 day of April 2005 at Boothbay, Maine.

Trustees of the Boothbay Region Water District

Harry Pinkham, Trustee
Bernard MacPhee, Trustee
Peter McNelis, Trustee
Lewis Curtis, Trustee
Mark Carter, Trustee

A true copy of the Warrant, attest:
Peter McNelis, Clerk of the Boothbay Region Water District

Robert Hasch
Constable of the Town of Boothbay Harbor
Jere Coosard
Constable of the Town of Boothbay

The board voted in favor and signed the warrant.

Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous

6. The manager reported the Murray Hill Water Main Replacement project was on course. The pre-construction meeting was scheduled for 14 April 2005 at 1400hr. The manager reported he had not obtained three easements but was very close on two.
7. The manger reported he and Mr. Jeff Preble, Wright-Pierce, would make the first presentation to the Boothbay Planning Board concerning the Knickerbocker Lake Intake project on 19 April 2005. The manager reported the sketch plans were completed and under review.
8. The manager reported to the board the Chamber of Commerce (COC) cost estimate for moving the electrical service box had not been received from Wright-Pierce & Macmillan Construction. Therefore, it was further reported the letter to the COC had not been dispatched asking the COC to pay half of the relocation costs due to the untimely response to district requests in 2004. The board instructed the manager to issue the letter as soon as the cost estimate became available.
9. The manager reported he would be attending the Boothbay Harbor Planning Board meeting to consult on the Dora Heights and High Ledge subdivisions. He went to inform the board the High Ledge subdivision was asking to install a ten-thousand gallon underground tank for fire protection and increase the lot size and drill wells. The manager reported he and the Boothbay Harbor would protest this move and the board would be updated as to the status of both projects.
10. The board listened to an abatement request submitted by Mrs. Mary Drummond, 96 Atlantic Avenue, Boothbay Harbor for the sum of \$1,085.00. The board reviewed Mrs. Drummond's past usage, which rarely exceeded the minimum charge. The over usage was the result of a faulty plumbing fixture in which Mrs. Drummond could not hear or detect. Because this was a very rare occurrence and Mrs. Drummond is elderly and on a fixed income, paying the bill was considered a hardship. The board approved a full abatement of the bill.
Trustee McNelis motioned, Trustee Curtis second, vote: unanimous
11. The board recognized Ruth Watts who reported her activities with the Maine Rural Water Association, Legislative Committee. She discussed an initiative she was working on in submitting input to the Maine Public Utilities Commission (PUC) concerning Chapter 65. The board was impressed with her level of effort in this regard and expressed appreciation to her for letting the district's voice be heard. The board passed a resolution to congratulate Ruth Watts for her efforts.
12. The manager briefed the board on pending rules with Department of Environmental Protection (DEP) for "sustainable water use". The manager stated that if passed as currently proposed it will be very hard for the district to meet its water demands. The manager relayed he would keep the board up-to-speed on events as they change.

13. The board voted to table a request by Harborfields to consolidate the meters into one master meter. The board then instructed the manager to review the set-up and review how other similar situations throughout the system are handled. The manager was then instructed to resubmit this request at the end of the season.

Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous

14. Because of the massive amount of sampling that will require homeowner participation to comply with the lead and copper violation, the manager proposed the perspective homeowners that will need to be in the program be brought together to be explained the procedure. It was also proposed that they be treated to dinner for their effort. The board agreed and approved the plan

Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous

15. The meeting was adjourned at 1510 hr.

Trustee McNelis motioned, Trustee Carter second, vote: unanimous

END OF MINUTES

Respectfully Submitted,
Jonathan E. Ziegra
Manager