

23 September 2008

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: **MANAGER REPORT AND MINUTES FOR THE TRUSTEE MEETING 9
SEPTEMBER 2008**

The Board of Trustees convened at 1900 hrs. In attendance Trustee Pinkham (Chair), Trustee MacPhee, (Vice Chair), Trustee Curtis (Treasurer), Trustee Carter (Clerk), Jon Ziegra, Manager, Bob Raudenbush, Administrative Manager (AM). Guest: Ms. Sue Mello, Boothbay Register; Mr. Rick Davee P.E., Wright-Pierce Engineering; Mr. Geoff Hole Esq., Bernstein, Shur, Sawyer and Nelson; Ms. Carol Hamm, Boothbay Harbor; Mr. Dennis Brown, Villa Rica, Georgia. Absent: Trustee Marston.

1. The minutes of the 26 August 2008 trustees meeting were approved with revisions.
Trustee MacPhee motioned, Trustee Curtis second, vote: unanimous
2. Warrants 51, 52 & 53 were approved.
Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous
3. Trustee Pinkham recognized Ms. Carol Hamm of Boothbay Harbor who spoke of the need to have public water to the Redhawk Reach subdivision. The Ham's have drilled 5 wells and the best water production they have obtained is .1 gallons per minute. The manager explained that due to budget constraints, the project to construct a water line to Redhawk Reach has been delayed probably until early 2009. Carol Ham was acceptable to that idea and asked if the Ham's could purchase material for the project now to save money. The District was amendable to that idea.
4. Trustee Pinkham recognized Mr. Dennis Brown who addressed the board with issues that the Knickerbocker Lake Association has with the Boothbay Region Water District and the permit the District was issued by Maine Department of Environmental Protection (DEP) to pump 51.5 million gallons from Knickerbocker Lake annually. Mr. Brown proposed a partnership with the District to amend the permit to base allowable pumpage on inches of drawdown rather than gallons and regardless of drought and/or evaporation because his efforts to have DEP force this position on the district failed. The board stated that the permit has not been violated and is not willing to re-open the DEP permit for change. The Board asked Mr. Brown for a copy of the letter that was sent to DEP. Mr. Brown stated the letter was already in our possession. The Board stated that they have not received a copy of the letter. Mr. Brown stated he would make it available. Mr. Brown asked that the annual report required by DEP be made public at the end of the year. The board stated the annual report once submitted to DEP was a public document. Mr. Brown was directed to Attorney Hole and Wright-Pierce Engineer to ask technical question regarding the permit process. The appearance of Geoff Hole and Rick Davee were paid for by the District and any future inquiries of Mr. Hole or Mr. Davee would be at the expense of the Knickerbocker Lake Association.

5. The manager reported the Adams Pond Rehabilitation project was on hold due to abnormally high water levels in Adams Pond and would have to be delayed to 2009. The manager went on to explain Dirigo Engineering had completed the design and shortlist of contractors so the project was “on the shelf” complete and ready to go.
6. The manager reported that he had been in contact with the drinking water program concerning the permanent switch to ammonium sulfate over anhydrous ammonia. The drinking water program will require a drawing of the new proposed system, material data safety sheets, a detailed letter of intent and a pilot study summary. These are in process with install slated for this fall. The manager went on to report the district submitted its bi-annual synthetic organic compound monitoring waiver application. In the past this has not resulted in additional testing requirements. The standards have become more restrictive with the districts sampling requirements increased due to the existence of Iron One Painting. The manager explained that he discussed this with town of Boothbay officials and told the town it is not that Iron One Painting is doing anything wrong rather their existence in the watershed sent the district over the threshold.
7. The manager informed the board that on 5 September 2008 the district distribution crew was working with the Boothbay Harbor Public Works Department doing routine paving operations throughout the peninsula. As part of this work the district prepped a trench cut on Sawyers Island Road in Boothbay by cutting a pavement and preparing the gravel bed by compaction. The road cut was marked with cones and the crew headed to the next cut with the paving crew following. In the mean time a driver in a Mercedes hit the trench cut and set off the air bags. The matter was reported to Maine Municipal Association (MMA). The manager reported the preliminary read from MMA was the district was responsible for the automobile repair because the road cut was greater than 2” in depth. If the district had left a flagger any damage would have been at the owner’s expense. The manager reported as a standard operating procedure the district will now post flaggers at pavement cuts during paving operations.
8. The AM reported the budget was within parameters and no smoke on the horizon.
9. The Am reported no change in status with the GIS project.
10. The manager reported there was some craziness getting the community development block grant (CDBG) finalized with the state and that he had had to go to Representative Bruce MacDonald to apply pressure which proved to be effective. The manager reported all of the required paperwork was accepted by the state, the papers for the grant came to the town manager of Boothbay Harbor who signed them and returned them to the department of economic and community development. The state revolving fund (SRF) paperwork was reported to be with attorney Geoff Hole. The preconstruction/contract signing meeting was scheduled for 10 September 2008 at 1000 hr. at the Boothbay Harbor Town Hall. There will be a public meeting also on 10 September 2008 at the Boothbay Harbor town hall at 1800 hr where the Boothbay Harbor public works director, Boothbay Harbor Sewer District superintendent and the manager will be available for questioning by the public. The manager reported the meeting was limited to 1 hour.
11. The manger informed the board the latest plans for the Linekin Bay Resort project had been issued. The channel crossing will may be required to be a joint venture between the district and Linekin Bay Resort as directed by the public utilities commission (PUC). Wright-Pierce by contract was reviewing the sub-division.

12. The manager reported that Wright-Pierce Engineering was notified of award for the Master Plan project and that as authorized the manager had signed a contract with them.
13. The manager reported the violations issued by the department of labor (DOL) had been investigated by the district's consultant and found to be largely baseless. That said, the manager explained the easiest way to resolution was to discuss only the fine with the DOL and improve district procedures. The manager explained as a back-up if the fines were not completely removed the district would appeal the decision to the board at the DOL.
14. The manager reported it appeared the town of Boothbay Harbor wanted complete the Union Court project this fall. The manager reminded the board that this project had been on the priority list and approved for the past two years and was contingent to the town of Boothbay Harbor initiating the project. If the project was a go the manager intended to replace the water main during autumn 2008.
15. The final submission for the district's system design capacity was complete and was reported sent to the Maine DHS.
16. The board approved the downsize of the existing 3/4" meter to a 5/8" meter for Acct #0601100, Spencer Apollonio, 43 Eastern Ave. Boothbay Harbor.
Trustee Curtis motioned, Trustee MacPhee second, vote: unanimous
17. The manager informed the board about a proposed pier to be constructed at the Cooper residence on Spruce Point adjacent to the Squirrel Island water main via the Town of Boothbay Harbor Code Enforcement. A response from the District is needed before a 22 September 2008 board of selectman meeting. Further details are needed before acceptance is granted.
18. The meeting was adjourned at 2010 hr
Trustee Curtis motioned, Trustee MacPhee, vote: unanimous

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegler
Manager

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