

28 October 2003

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MINUTES FOR BOOTHBAY REGION WATER DISTRICT MEETING 14 OCTOBER
2003

**MINUTES FOR 14 OCTOBER 2003 BOOTHBAY REGION WATER DISTRICT BOARD
OF TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee (Chair) Irving, Trustee Pinkham (Vice Chair), Trustee Crawford, Trustee McNelis, Administrative Manager Bob Raudenbush, Manager Jon "Ziggy" Ziegler. Guests: Mr. John Van Orsdell, Knickerbocker Lake Association; Mr. John Van Bourg, Kennebec Water District, Channel 5, Knickerbocker Lake Association Members Absent: Trustee Curtis,

1. Trustee Irving called the meeting to order at 1400 hr.
2. The minutes of the 23 September 2003 meeting were approved
Trustee Crawford motioned, Trustee Pinkham second, vote: unanimous
3. The Board approved warrants 57, 58, 59 & 59A.
Trustee McNelis motioned, Trustee Pinkham second, vote: unanimous
4. In the interest of brevity Trustee Irving asked Mr. Van Orsdell to present his presentation first. Mr. Van Orsdell deferred to later in the meeting when his guest speaker, Mr. John Van Bourg had arrived.
5. Trustee Irving moved to on to new business. The Manager provided the Board a rough draft of the answer required by the Boothbay Planning Board. The Manager explained that the percentages were rough and the tone was to be changed. The District agreed that the major pollutant contributors to Adams Pond and Knickerbocker Lake were, inadequate enforcement of existing laws and ordinances; erosion and sedimentation control; improper waste disposal systems; and no plan to limit improper growth. The Board stated they would make individual comments to be reconciled in the final draft and delivered to the Boothbay planning Board on 21 October 2003.
6. The Manager, after polling many other Water District's within the State, proposed a \$25.00 per test surcharge to all those services requiring a testable backflow device. His reasoning was that this unfounded mandate was being subsidized by the all the ratepayers and only required by a fraction. In addition, the Manager said to properly administrate this program, which is among the best in the State, he must allow for approximately 0.8 full time equivalent (FTE) or more. The revenue generated by this modest charge would help offset that cost in labor and equipment. Although generally agreeing with the concept the Board ordered the Manager to provide a list of those who would be affected at the next meeting so that they could better understand the impact on District customers.

7. The Manager reported that he had all of the comments for the Policies and Procedures Revision I and would be producing a hopefully final copy for the next Trustees meeting for discussion and action.
8. The Manager reported on the Kenniston Hill/East Boothbay Interconnection project reporting that he and Mr. Jeff Preble, Wright Pierce, had met with the Boothbay Code Enforcement Officer (CEO) and completed the preliminary requirements for the project. The project was placed on the 21 October 2003 Planning Board agenda for preliminary review. The Manager then went on to report that he had met with the Town Manager and the Department of Transportation and negotiated favorable terms for the reconstruction of Country Club Road by allowing the State of Maine to “piggy back” on the contract with a non-funded line item, saving mobilization costs to the State. Finally, the Manager reported that he and Carl R. Griffin Esq. had set up a date to close on the Kenniston Hill property with JJR Associates, that being 29 October 2003.
9. Mr. John Van Bourg arrived to the meeting. After a brief introduction by Mr. Van Orsdell the provided the Board and the assembled audience a detailed presentation on the causes of algae blooms, some preventive measures, responsibilities and costs associated with treating highly contaminated water. The presentation was well received and much valuable information was gained. Channel 5 covered Mr. Van Bourg’s presentation and a detailed article of his presentation was covered in the *Boothbay Register*. (Which will be archived with these minutes for future reference). Trustee Irving thanked Mr. Van Bourg for his presentation and asked him to return any time. Mr. Van Bourg and the assembled audience departed.
10. The Manager provided a report on the Fluoridation project stating a “punch list” had been developed and upon completion by T. Buck Inc. public fluoridation would soon begin. The agreement with T. Buck Inc. as it stands, will not receive final payment until the punch list is completed.
11. The Knickerbocker Intake project was discussed with nothing new to report other than the submerged land permit was ongoing and would be completed within the next two weeks. The Manager and AM reported that they had met with Mr. Alden Turner, RDA, who expressed the possibility of a loan grant scenario for the project. The AM stated he would inform the Board as more information became available.
12. The Manager praised Ms. Ruth Watts and Mr. Robert Raudenbush for their work in securing over \$11,000.00 in Federal Emergency Management Agency (FEMA) funds for the 2002/2003-winter damage. The Board unanimously praised their effort stating that this was above and beyond and to the benefit of the District.
13. The Manager reported the latest batch of large meters sent out for calibration had a 100% failure rating. This brought all large meters tested in 2003 to 100% failure and rebuild. The Manager went on to report that these recalibrated meters, now in service and reading correctly had produced some anomalous readings and charges to larger users and to be prepared for contested bills. On the short side, the Manager reported that unaccounted for water is continuing to decrease.

14. The Manager reported he has heard nothing from PUC on the latest Tariff request to incorporate language for freeze conditions in the Terms and Conditions of Service. The Manager reported he would be calling Mr. Ray Hammond's supervisor for resolution to the problem.
15. The Manager and the Administrative Manager (AM) reported CC-Net was still looking to construct a tower at the Adams Pond Treatment facility. Trustee McNelis expressed deep concern in that the District has given CC-Net ample opportunity to live up to its obligation. He ordered that the District obtain an agreement or contract with a licensed tower installer prior to the next meeting or the District put CC-Net on notice and terminate service and the agreement to use the Mt. Pisgah Standpipe.
16. The Manager reported East Boothbay would be disconnected from the Harbor Division on 15 October 2003 and be solely dependent on the Meadow Brook Wellfield. Draw down data at the Wellfield looked promising due to conservation during the summer months and would serve that community adequately for the winter of 2003/2004. Also it was reported that the level drop in Adams Pond had stabilized and felt confident that no further water emergencies were imminent.
17. The Manager asked the Board to see if they would like to sponsor a post shutdown "say goodbye to Marsh" barbeque. The Board reacted very favorably to this idea.
18. The Board went into Executive Session at 1520 hour.
19. The Board came out of Executive Session at 1535 hour and adjourned at 1536 hr
Trustee Pinkham motioned, Trustee Crawford second, vote: unanimous

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegler
Manager