

12 July 2005

MEMORANDUM

From: Manager

To: Board of Trustees

Subj: MANAGER REPORT AND MINUTES FOR BOOTHBAY REGION WATER
DISTRICT MEETING 14 JUNE 2005

**MINUTES FOR 14 JUNE 2005 BOOTHBAY REGION WATER DISTRICT BOARD OF
TRUSTEES MEETING**

The Board of Trustees convened at 1400 hrs. In attendance: Trustee Pinkham (Chair), Trustee MacPhee (Vice Chair), Trustee McNelis (Clerk), , Trustee Carter, Administrative Manager (AM) Bob Raudenbush, and Manager Jon “Ziggy” Ziegler. Guest: Mr. David Driscoll P.E., Wright-Pierce Engineering; Ms. Ginny Farrin, Mr. Jim Botti & Ms. Karen Gosselin, Boothbay Chamber of Commerce. Absent: Trustee Curtis (Treasurer).

0. Trustee Pinkham called the meeting to order at 1400 hr.
1. The minutes of the 24 May 2005 meeting was approved with amendments.
Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous
2. The board approved warrants 31, 32 , 33 & 34
Trustee Carter motioned, Trustee McNelis second, vote: unanimous
3. Trustee Pinkham recognized Mr. David Driscoll who provided the board an update on the Murray Hill Water Main Replacement project. Mr. Driscoll reported the water main had been installed to station 36+50. Mr. Driscoll went on to report the blasters were back to complete blasting on the upper portion of Murray Hill Road. The discussion then passed to the question of the storm drain that would need to be replaced. The manager reported him and Mr. Jeff Preble, Wright-Pierce Engineering, met with the Boothbay town manager who had initially agreed to purchase materials for the replacement and the district had agreed to install. This agreement was rescinded by the town of Boothbay less than a day later and it was now the towns position the district was responsible for all costs. Trustee McNelis instructed the manager to have the trustees put on the agenda of the next board of selectmen’s meeting.
4. The board next heard a complaint lodged by the Boothbay Chamber of Commerce (COC). This complaint centered on the placement of the electrical meter as specified by Central Maine Power. Ms. Gosselin stated she had first refusal on the property and during the negotiations it was never stated the electrical meter would be placed where it was. The manager was instructed to produce the plans showing the placement of the electrical meter which he did. The COC then produced a letter written by Mr. David Dudley critical of the board’s previous vote that because it had taken so long for the COC to respond to letters by the district (July 2004 and August 2004) the cost of moving the meter had increased exponentially. Trustee McNelis asked the COC why they had not responded in a timelier manner. Ms. Farrin responded “we are very busy.....what is timely?” After further discussion the board voted to table this matter and take it up at a later date.
Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous

5. The manager reported the Boothbay Planning Board would be considering the Knickerbocker Intake project on 21 June 2005. The manager reported that the final submission had been made and was with the town. The manager requested that any trustees available please attend the meeting as a show of solidarity to the project.
6. The manager then provided the board with a status report on the subdivisions in the area currently under review

High Ledge Subdivision - The manager reported he had no contact with the developer.

Weiner Subdivision – It was reported the

Boothbay Country Club Subdivision – This was now 24 homes and was still awaiting approval by the town of Boothbay.

Dora Highlands – This subdivision was reported approved by the town of Boothbay Harbor and design and submission was forthcoming. The manager reported the developer had entered into an agreement with the district to continue.

St. Andrews Village (Phase II) – No change in status was reported.

Sunset Acres - This project was reported to be in front of the Boothbay Harbor Planning Board. It consists of 14 homes. It was reported that approval by the town was not completed and the developer had not signed any agreement with the district.

7. The manager reported testing for lead and copper was to begin the week of the report and be completed by 30 June 2005. It was reported the chemical additions were in compliance with the state mandate.
8. The manager reported for the first five months of 2005 production was down as compared to 2004 while sales measured in cubic feet had increased. The manager attributed this to several factors those being; aggressive leak detection and repair, ongoing meter maintenance, and replacement of process meters. The board asked the manager to pass along to the crew a well done.
9. The board considered an abatement request by Mr. James Brock. After review of the submission the board voted to table further discussion until Mr. Brock elaborates on why the overage will cause financial hardship. The manager was instructed to write a letter to Mr. Brock informing him of the boards needs
Trustee McNelis motioned, Trustee MacPhee second, vote: unanimous
10. The meeting was adjourned at 1522 hr.
Trustee Carter motioned, Trustee MacPhee second, vote: unanimous

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegra
Manager