

26 August 2008

MEMORANDUM

From: Manager
To: Board of Trustees

Subj: **MANAGER REPORT AND MINUTES FOR THE TRUSTEE MEETING 12
AUGUST 2008**

The Board of Trustees convened at 1900 hrs. In attendance Trustee Pinkham (Chair), Trustee MacPhee, (Vice Chair), Trustee Carter (Clerk), Jon Ziegra, Manager, Bob Raudenbush, Administrative Manager (AM). Guest: Mr. Ralph Morton, Florida; Mr. Dennis Brown, Villa Rica, Georgia; Mr. & Mrs. James McLeod, Connecticut. Absent: Trustee Curtis (Treasurer).

1. The minutes of the 22 July 2008 trustees meeting were approved with revisions.
Trustee MacPhee motioned, Trustee Marston second, vote: unanimous
2. Warrants 40, 41, 42 & 43 were approved.
Trustee Marston motioned, Trustee MacPhee second, vote: unanimous
3. Trustee Pinkham read the proposal prices for the Boothbay Region Water District Master Plan. The following bids were submitted:

- Underwood Engineering	\$69,400.00
- Dirigo Engineering	\$34,000.00
- Wright-Pierce Engineering	\$24,800.00
- Earth Tech	\$39,560.00
- Weston & Sampson	\$20,000.00

Trustee Pinkham instructed the board to read the proposals and tabled further discussion on the selection of a consultant until the 26 August 2008 meeting.

4. Trustee Pinkham recognized Mr. Ralph Morton who spoke on the need to re-open the vote to put water and sewer up Route 27 from Storage Lane to the Industrial Park Road. Mr. Morton was heard and advised that he should be presenting his concerns to the Town of Boothbay Selectmen.
5. The manager reported on the East Boothbay Standpipe Demolition project. The manager reported that the contract for the project was signed the previous day shortly before work commenced. The tank was reported to have been tipped over 11 August 2008 with the contractor to be completed by 14 August 2008. No complaints from the residents in the area were reported.
6. The manger reported the Adams Pond dam renovations were scheduled for September/October 2008.

7. The manager updated the trustees as to the ammonium sulfate pilot project and stated that this was working better than expected. An unintended benefit was the district was using less chlorine due to efficient chloramines formation and the program was going well. July was reported busy with the Washburn-Doughty fire. Finally the manager informed the board that he was seeking state approval to pilot the calcium hypochlorite system to see if this will be a viable alternative to chlorine gas.
8. The manager reported Adams Pond was at 100 % capacity and Knickerbocker was at 105% capacity. This was said to be very odd for this time of year, breaking an available storage record.
9. The manager reported on personnel staffing changes. First the manager informed the board that Mr. Dan Giles had been promoted to assistant distribution foreman. Secondly, the board was made aware that a new employee, Trevor Morin, Boothbay, was scheduled to start August 18, 2008. With this personnel action the district was back to full staff on paper. However, the manager reported Scott Campbell was recovering from surgery resulting from a non-work related injury and would not be back until at least October 1, 2008.
10. The AM reported the GIS program was about to be re-started with training for staff planned via SGC Engineering.
11. The manger reported on the Sea Street community development block grant (CDBG) and reported the final hurdle that needed to be crossed to receive the funding was that he had to inform the Boothbay Harbor planning board of the district's plans prior to CDGB approval. The manager was scheduled to address the Boothbay Harbor planning board on 13 August 2008. Because of the need to hasten the process along the manager reported the bids for the project would be opened at noon on 14 August 2008 at the Boothbay Harbor town hall.
12. The manager reported that the Knickerbocker Group had contacted the district concerning the requirements for the proposed channel crossing to service the Linekin Bay Resort. Wright-Pierce has written specs for the high density polyethylene (HDPE) pipe similar to that proposed. After reviewing this procedure, the manager forwarded the specifications to the Knickerbocker Group. No activity on the Linekin Bay Resort is expected this fall.
13. The manager reported the Red Hawk Reach main replacement/extension project was moving ahead with some residents acquiring needed easements. N.A. Reny has said they will keep prices the same even though the initiation of the project has slowed down.
14. The manager reported that he had attended the annual Knickerbocker Lake Association (KLA) meeting held 4 August 2008 in which the KLA expressed their displeasure over current lake levels. The manager relayed he was very disappointed with how the meeting went. Representing the district, he tried very hard to be reasonable and meet the KLA needs. It was reported the KLA had sent a letter to the Maine Department of Environmental Protection protesting the district's permit to withdraw water from Knickerbocker Lake. Although promised by Ms. Jeanne Tonon, President of the KLA, the district would be copied on the letter; the manager reported no correspondence was received.
15. Trustee Pinkham recognized summer residents representing the KLA as a non-agenda item who spoke about their concerns regarding possible levels in Knickerbocker Lake. After much rhetoric, allegations of deceitful behavior on behalf of the manager and political posturing by the three summer resident representatives, it was determined further discussion was warranted with DEP.

16. The board voted to go into executive session pursuant to 1 MRSA, Chapter 13, Subchapter 1, §405 (6) (1) at 1956 hr.
Trustee MacPhee motioned, Trustee Carter, vote: unanimous
17. The board came out of executive session at 2003 hr.
Trustee Carter motioned, Trustee Marston, vote: unanimous
18. The meeting was adjourned at 2005 hr
Trustee MacPhee motioned, Trustee Carter, vote: unanimous

END OF MINUTES

Respectfully Submitted,

Jonathan E. Ziegra,
Manager